



THE CORPORATION OF THE TOWNSHIP OF KING JOB DESCRIPTION

JOB TITLE: Parks Maintenance Worker	CLASSIFICATION: 6-Month Contract (May – October 2019)
DEPARTMENT: Parks, Recreation & Culture	SALARY LEVEL: \$18.46 - \$23.87/hr (2018 rate)
LOCATION: The Parks Depot, 251 Western Ave., Schomberg	

JOB PROFILE:

Function:

Responsible for the maintenance and operation of all community parklands, park facilities and open spaces within the Township.

Reports to:

- Parks Supervisor

Supervision Responsibilities:

- None.

Duties and Responsibilities:

- Conducts the basic day to day maintenance of Township parks and parks facilities including: trails, playgrounds, turf areas, landscaped areas, etc.
- Operates and maintains all department related hand and power equipment, i.e. weed trimmer and lawn mower.
- Works with the Parks Supervisor to ensure all parks facilities are safe and available to the public.
- Carries out all grass cutting and turf maintenance requirements, including: lining of fields, turf maintenance, weed eating, etc.
- Litter collection.
- Assists in special event set up, tear down and clean up.
- Assists in maintaining a safe working environment.
- Performs other related duties as assigned.
- Staff will follow and practice the HIGH FIVE – Principles of Healthy Child Development (Participation, Play, Mastery, Friends, and Caring Adult).

Education/Experience:

Seasonal Parks Operator (6-month contract)
Township of King
January 2019

- Ontario Secondary School Diploma (OSSD) or equivalent.
- Additional Parks related courses/training will be considered an asset.
- Current First Aid and CPR and WHMIS training.
- Working knowledge of the *Occupational Health and Safety Act*.
- Valid Class “G” Drivers Licence in good standing (a valid “D” Driver’s License with a “Z” endorsement would be an asset).
- A satisfactory driver’s abstract is required as a condition of employment.
- Excellent written and communication skills.
- Thorough knowledge of the Township will be considered an asset.

Conditions of Employment:

- Required to deal courteously and effectively with the general public, community/user groups, staff and departments.
- Must be available for overtime.
- Appropriate personal protective equipment (PPE) must be worn when working with departmental equipment.
- Required to follow operating procedures and safety policies of the Township and all other legislative guidelines.
- Ability to perform all physical demands of the job under adverse conditions.
- Work demands concentration for moderate periods of time on a daily basis. Interruptions are occasional to frequent when instructed to go to other jobs.
- May be required to work with limited supervision.
- Ability to make sound decisions, use good judgement and demonstrate strong time management skills is required.
- HIGH FIVE Principles of Healthy Child Development considered an asset (training may be offered to those who do not have HIGH FIVE qualification).
- HIGH FIVE Quest 2 considered an asset.

Application Process:

To apply for this position please email a copy of your resume to hr@king.ca. When submitting your application, please clearly specify the position you are applying to.

Department Head: _____

Date Approved: _____

Supervisor (if applicable): _____

Date Approved: _____

Incumbent: _____

Date Signed: _____