



THE CORPORATION OF THE TOWNSHIP OF KING JOB DESCRIPTION

JOB TITLE: Aquatics Instructor/Lifeguard	CLASSIFICATION: Seasonal/Aquatics
DEPARTMENT: Parks, Recreation & Culture	SALARY LEVEL: \$14.00/hour (Lifeguard) \$15.50/hour (Instructor)
LOCATION: Nobleton Outdoor Pool 15 Old King Road, Nobleton	

JOB PROFILE:

Function:

Under the supervision of the Recreation Services Supervisor, the Aquatics Instructor/Lifeguard will closely monitor all patrons to ensure the safety of all participants and enforce proper rules and use of the facility. Aquatics Instructors are responsible to lifeguard, lead swim classes, prepare lesson plans and instruct and evaluate students. Staff will follow and practice the HIGH FIVE® – Principles of Healthy Child Development (Participation, Play, Mastery, Friends, and Caring Adult)

Reports to:

- Recreation Services Supervisor

Supervision Responsibilities:

- None.

Duties and Responsibilities:

- Provides preliminary screening of patrons to establish water safety level.
- Responsible for the planning and delivery of swimming lessons for a variety of ages.
- Monitors the activities of swimmers; explains and ensures policies, rules, and regulations are followed.
- Responsible for basic maintenance and general cleanliness of pool facility including change rooms, public washrooms, and pool deck.
- Takes appropriate action to deal with incidents, problems and emergencies as outlined by departmental policies and procedures.
- Ensures compliance with Red Cross aquatics programming.
- Actively interacts with parents and students.
- Ensures all administrative requirements are completed in a timely manner, including lesson planning and report card preparation.

- Takes appropriate action to deal with incidents, problems and emergencies as outlined in Municipal Policies and Procedures.
- Ensures that necessary equipment and supplies are available and in good repair.
- Performs any other duties assigned including the addition of chemicals to the pool, pool tests, general maintenance and ensures cleanliness of change rooms, bathrooms and pool deck.
- Must work well with other Township staff and represent the Township of King aquatics programs in a positive and professional manner

Qualifications:

- Must have previous aquatics teaching experience.
- Current National Lifeguard Service certification (NLS).
- Current Life Saving Society Instructor certification or Red Cross Swim Instructor certification.
- Current First Aid/CPR C.
- High Five® (PHCD) certificate.
- High Five® Quest 2 certification is an asset.
- Ability to react calmly and effectively in emergency situations.
- Ability to follow routine verbal and written instructions.
- Possess sound decision making skills and demonstrate initiative.

Conditions of Employment:

- Required to work outside and follow operating procedures and safety policy of the Township of King.
- Required to work evening and weekend shifts.
- Must attend a mandatory aquatics training session during the week of June 24 – June 28.
- Availability to work all eleven (11) weeks of the aquatics program (Jun 24 – Sept 2, 2019) is considered an asset.

Period of Employment:

June 24, 2019 – September 2, 2019

Application Process:

To apply for this position please email a copy of your resume prior to February 15, 2019 to hr@king.ca. When submitting your application, please clearly specify the position you are applying to.

Department Head: _____ Date Approved: _____
 Supervisor (if applicable): _____ Date Approved: _____
 Incumbent: _____ Date Signed: _____