



THE CORPORATION OF THE TOWNSHIP OF KING JOB DESCRIPTION

JOB TITLE: Camp Counsellor	CLASSIFICATION: Seasonal/Camp
DEPARTMENT: Parks, Recreation & Culture	SALARY LEVEL: \$14.00/hour
LOCATION: King Municipal Office 2585 King Road, King City	

JOB PROFILE:

Function:

Implements and engages camp participants in interactive activities including organized arts and crafts, singing, sports activities, games and field trips while maintaining a safe environment.

Reports to:

- Recreation Services Supervisor

Supervision Responsibilities:

- None.

Duties and Responsibilities:

- Maintains safety and supervision of all campers.
- Assists in the implementation of daily camp programming.
- Assists in maintaining accurate program records including incident reports and daily attendance.
- Staff will follow and practice the HIGH FIVE – Principles of Healthy Child Development (Participation, Play, Mastery, Friends, and Caring Adult).
- Organizes and leads a variety of small and large group activities daily.
- Assists with the mentorship of volunteers and weekly evaluations.
- Hours of work will be between 7:30AM – 6:00PM, Monday to Friday.
- Assists Program Coordinators in the following program areas:

- | | | | |
|--|------------------------------------|----------------------------|-----------|
| ✓ Fantastic
Fours and
Fives
(Preschool) | ✓ Summer
Sizzle
(School Age) | ✓ Specialty
(Preschool) | ✓ Cooking |
|--|------------------------------------|----------------------------|-----------|

- ✓ Sports Camp ✓ Outdoor Education ✓ Outdoor (Preschool) ✓ Youth Leadership
- ✓ Hockey ✓ Science ✓ Drama and Dance
- ✓ Art, Photography, Glamour ✓ Skateboard/Scooter and Mountain Biking

Qualifications:

- Must be 16 years of age or older.
- Minimum of one (1) year of experience working with children.
- Excellent communication and leadership skills.
- Valid First Aid & CPR C Certification.
- High Five Principles of Healthy Childhood Development Certification.

Conditions of Employment:

- Required to work outside and follow all operating procedures and safety policies of the Township of King.
- Required to deal courteously and effectively with the general public, staff and other departments.
- Upon hire, completion of HIGH FIVE Principles of Healthy Child Development, Standard First Aid and CPR C and submission of a Vulnerable Sector Screening are required.
- Must be available to work all ten (10) weeks of the contract.

Period of Employment:

June 20, 2019 – August 30, 2019

Application Process:

To apply for this position please email a copy of your resume prior to February 15, 2019 to hr@king.ca. When submitting your application, please clearly rank your choice of camps you are applying to.

For example, 1) Sports Camp, 2) Skateboard/Scooter and Mountain Biking 3) Art.

Department Head: _____

Date Approved: _____

Supervisor (if applicable): _____

Date Approved: _____

Incumbent: _____

Date Signed: _____