



## THE CORPORATION OF THE TOWNSHIP OF KING JOB DESCRIPTION

<b>JOB TITLE:</b> Fitness Instructor - Zumba	<b>CLASSIFICATION:</b> Part-Time, Seasonal
<b>DEPARTMENT:</b> Parks, Recreation & Culture	<b>SALARY LEVEL:</b> \$36.00/hr
<b>LOCATION:</b> Municipal Centre, 2585 King Road, King City	

### JOB PROFILE:

#### Function:

Under the direction of the Recreation Supervisor, the Fitness Instructors are responsible for delivering specialized fitness programs for the Township of King and ensuring that these programs are engaging for participants and being delivered in accordance with industry standards.

#### Reports to:

- Recreation Supervisor

#### Supervision Responsibilities:

- None.

#### Duties and Responsibilities:

- Prepares and delivers fitness classes while adhering to mandatory industry standards.
- Delivers instruction to participants with a wide variety of skills levels.
- Maintains the confidentiality of all participants, citizens of the public and township staff.
- Ensures there is a safe and clean setting for each class and confirms that equipment is properly put away after each class.
- Proper diffusion of escalated or emergency situations with proper paperwork (i.e. incident reports) and follow-up to the Recreation Supervisor.
- Ensures health and safety/departmental policies and procedures of the facility are followed by staff and participants.
- Deals with incidents, problems and emergencies as outlined by departmental policies and procedures.

- Deals courteously and effectively with the general public, staff and other departments.
- Staff will follow and practice the HIGH FIVE® – Principles of Healthy Child Development (Participation, Play, Mastery, Friends, and Caring Adult).

**Education/Experience:**

- Must have one (1) year fitness class instructing experience.
- Valid First Aid, CPR-C and WHIMS/GHS certification/training.
- Certified as a Fitness Instructor or other specialty certification (i.e. Zumba, Spin, Yoga, etc.).
- HIGH FIVE® Principles of Healthy Child Development (PHCD) is considered an asset.
- Strong organizational skills (both oral and written) with the ability to communicate with all levels of staff, stakeholders and the general public.
- A team player with excellent interpersonal skills and the ability to coordinate with other departmental staff.
- Valid G Class Driver’s License, driver’s abstract will be required.
- Required to submit a vulnerable sector screening.

**Conditions of Employment:**

- Required to work in facilities within the Township of King.
- Required to work early morning/evening and/or weekends.

**Application Process:**

Qualified candidates are requested to forward their resume to:

Email: [hr@king.ca](mailto:hr@king.ca)

Mail: Human Resources 2585 King Rd. King City, ON L7B 1A1.

Please include the name of the position you are applying as well as your availability in your application (start/end date).

Posting closes when the position has been filled.

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Department Head: \_\_\_\_\_

Date Approved: \_\_\_\_\_

Supervisor (if applicable): \_\_\_\_\_

Date Approved: \_\_\_\_\_

Incumbent: \_\_\_\_\_

Date Signed: \_\_\_\_\_