



# SustainableKing

## SUSTAINABLE KING GRANT GUIDELINES

The Township of King's Sustainable King Grant offers funding to assist community organizations with new projects or initiatives that support the work of King in reaching its sustainability goals, as outlined in King's Integrated Community Sustainability Plan (ICSP). The new program or initiative must further the vision, goals, strategies and actions identified in King's ICSP, which can be accessed at [www.sustainableking.com](http://www.sustainableking.com). King's Sustainability Advisory Committee will consider funding projects that support one or more of the goals, strategies or action items outlined in King's Sustainability Plan.

Please read these guidelines carefully to ensure that your project or initiative fits within the Sustainable King Grant criteria. If after reading the guidelines you are still uncertain about whether your project or initiative is eligible, please contact King's Sustainability Coordinator for clarity and assistance.

Sara Puppi, Sustainability Coordinator  
[spuppi@king.ca](mailto:spuppi@king.ca) or 905-833-4080

### Eligibility Criteria

When applying for a Sustainable King Grant, the following criteria must be met:

1. The application must be completed and submitted by a local community group.
2. The proposed project or initiative must occur within King's municipal boundaries and must directly benefit the residents of King.
3. The proposed project or initiative must be new and or further support the work of the Township in reaching its sustainability goals and actions.
4. Projects or initiatives that advance three or more goals, strategies or actions will be considered more favorable (*Note: The Sustainable King goals and strategies can be found in King's Sustainability Plan and King's potential action bank can be found in Appendix A of the Sustainability Plan*).
5. The impact of the project or initiative must be measureable and preferably long lasting.
6. Applications from community groups that have received another grant from King (e.g. King's Community Grants) in the same calendar year must demonstrate that the proposed project is different from the other project or initiative which received a grant.
7. Funds must be used for the purpose for which they were requested.

Funding Restrictions:

1. Local businesses are not eligible to apply for Sustainable King Grants, unless in partnership with a local community group. If there is a partnership, the local community group must submit the application.
2. Sustainable King Grants are not provided to individuals (i.e. community groups only).
3. Sustainable King Grants are not provided to organizations that have not submitted a satisfactory After Action Report from previous Sustainable King Grant funding.

### **Application Deadlines**

Applications will be reviewed and approved by King’s Sustainability Advisory Committee which meets the fourth Tuesday of the month (excluding December, July & August). King’s Sustainability Coordinator will contact you within five days of the Committee meeting to advise you of the Committee’s decision.

### **Funding Limits**

Approximately \$20,000 is available annually. Only one application per community organization will be funded in any given year.

### **Application Procedures**

Sustainable King Grant applications are available at [www.sustainableking.com](http://www.sustainableking.com). Hard copies are also available upon request. Completed applications are to be submitted electronically to Sara Puppi, Sustainability Coordinator, at [spuppi@king.ca](mailto:spuppi@king.ca). Alternatively, hard copies can be dropped off or mailed to the following address:

2075 King Road  
King City, ON L7B 1A1  
Attn: Sustainability Coordinator

The Sustainability Coordinator will review the application and advise you as to whether any additional information is required in advance of the Sustainability Advisory Committee’s review of the application.

### **Review Process**

Sustainable King Grant applications are reviewed by the Sustainability Advisory Committee. All applicants will be notified of the Committee’s decision by King’s Sustainability Coordinator, within five days of the Committee’s decision. The Sustainability Advisory Committee respectfully requests that successful applicants acknowledge the support of Sustainable King in all print and publicity material for

the project or initiative. In the case of an event successfully receiving Sustainable King Grant funding, the Sustainability Advisory Committee requests that a member of the Committee be invited to attend the event and give a brief Sustainable King presentation, if appropriate.

## Final Reporting

Successful recipients of Sustainable King Grants are required to complete an After Action Report upon completion of the project or initiative. The Report template will be provided to you if your grant request is successful and can also be found at [www.sustainableking.com](http://www.sustainableking.com). (Note: No grant application will be considered from community groups that received funding in the past but did not submit their After Action Report). The intent of the After Action Report is to provide the Sustainability Advisory Committee with a sense of how the project or initiative that received funding furthered the vision, goals, strategies and actions identified in King's ICSP. The Report will also summarize measurable indicators and lessons learned and will provide the Committee with a clear understanding of the use of the grant funds.

*Thank you for considering submitting an application to the Sustainable King Grants.*

*The Sustainability Advisory Committee looks forward to reviewing your application.*

### **Sustainable King Grant Information:**

The Sustainability Plan, Sustainable King Grant Guidelines, Sustainable King Application & After Action Report are available at:

[www.sustainableking.com](http://www.sustainableking.com)

For additional information contact:

Sara Puppi, Sustainability Coordinator

[spuppi@king.ca](mailto:spuppi@king.ca) or (905) 833-4080

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