



Making life better in King

King is Hiring
Cooking Camp Program Coordinator
(Contract/Seasonal)

King Township is an idyllic countryside community of communities, proud of its rural, cultural, and agricultural heritage. We are respected for treasuring nature, encouraging a responsible economy, and celebrating our vibrant quality of life. As an organization, we are focused making life better in King, and enriching the lives of all those who live, work, and visit King Township by providing quality services and experiences.

Reporting to the Lead Hand - Camps & General Interest Services, the Cooking Camp Program Coordinator is responsible for the following:

- Supervises activities for all designated campers.
- Assists with the supervision of summer Camp Counsellors and Volunteers.
- Provides break coverage to summer Camp Counsellors in designated camps.
- Assists with the development of summer Camp Counsellor training.
- Attends weekly meetings to receive camp-wide updates.
- Provides weekly, mid-summer, and year end evaluations of counsellors.
- Travels with the camp they oversee to any off-site activities.
- Manages, uses and distributes program supplies.
- Provides mentorship and guidance to volunteers.
- Models and practices HIGH FIVE®- Principles of Healthy Childhood.
- Development (Participation, Play, Mastery, Friends, and Caring Adult).
- Assists with management of camp administrative documents.
- Provides a safe, fun, and structured program.
- Develops detailed plans and organizes specialty instruction in the following areas:
 - Sports/Outdoor Games
 - Cooking & Baking
 - Youth
 - Preschool
 - Traditional
- Other duties and responsibilities as assigned.

The successful applicant will possess:

- Minimum age of 18 years or older.
- Minimum of two (2) years' experience instructing children in specialty programs.
- Excellent communication, programming, and leadership skills.
- Minimum of two (2) years of leadership or counselling experience in a camp environment.
- Valid Class G License and access to own vehicle.
- Valid First Aid & CPR-C Certification.
- Food Handlers certification is considered an asset.
- HIGH FIVE® Principles of Healthy Child Development (PHCD) certification; Quest 2 certification an asset.

Wage Rate: \$18.70/hour

Qualified candidates are requested to forward their resume to hr@king.ca by **4:30 pm on March 14, 2025**
Or to Human Resources at 2585 King Road, King City, Ontario, L7B 1A1

Please visit www.king.ca for full job description.

We thank all applicants and advise that only those selected for an interview will be notified.

Personal information (PI) is collected under the authority of the Municipal Act, 2001, S.O. 2001, c.25 and will be used to facilitate the hiring and recruitment process. Personal information (PI) will be protected in accordance with Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about the collection of personal information (PI) should be directed to the Human Resources Department, 2585 King Road, King City, L7B 1A1 or (905) 833-5321.

We are an Equal Opportunity Employer. In accordance with the [Accessibility for Ontarians with Disabilities Act, 2005](#), the Integrated Accessibility Standards Regulation 191/11 (IASR), and the Ontario Human Rights Code, the Township of King will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform Township Human Resources staff of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation.