



*Making life better in King*

## THE CORPORATION OF THE TOWNSHIP OF KING JOB DESCRIPTION

**JOB TITLE:** Seasonal Environmental Field Labourer

**CLASSIFICATION:** Seasonal Contract (2)  
4 months and 6 months

**Expected start Date:** April 28, 2025

**DEPARTMENT:** Community Services

**SALARY LEVEL:** \$18.46 - \$23.87/hr

**LOCATION:** Cold Creek Conservation Area

### **JOB PROFILE:**

#### **Function:**

The Environmental Field Labourer will facilitate the implementation of community-based plantings, assist with landscape restoration projects and conduct general maintenance for the Community Services Department. Other tasks will include the general maintenance and monitoring of restoration planting sites and township gardens. This position will help with community environmental stewardship initiatives, events and nature-based programs.

#### **Reports to:**

- Supervisor, Environmental Outreach & Sustainability

#### **Supervision Responsibilities:**

- None

#### **Duties and Responsibilities:**

- Facilitate Community Tree Planting events led by planting partners by conducting site preparation and planting native trees, shrubs and wildflowers.
- Responsible for conducting ongoing maintenance of restoration areas which include trimming, watering, mulching and monitoring.
- Conduct tree planting demonstrations to volunteers and youth.
- Assist with providing guidance and training to planting volunteers during Community planting events ensuring work is completed in a safe and efficient manner.

- Assists with the day-to-day maintenance and operation of Township parks and parks facilities including trails, turf areas, landscaped areas, and parks.
- Provides general labour support for a range of naturalization restoration service projects by performing duties such as mowing, invasive species removal, mulching and weeding, and trimming.
- Perform weekly watering to trees, shrubs and wildflowers of new plantings and existing restoration sites throughout the Township.
- Operate grass and trimming equipment and water truck on a regular basis.
- Assists with site preparation of planting projects and community tree plantings with partnership organizations.
- Conduct inventories of plant material orders.
- Assist in the set-up, tear down and clean-up of all program equipment and supplies.
- Facilitate environmental stewardship outreach activities and nature-based programs as needed at Cold Creek Conservation Area.
- Work collaboratively with Cold Creek staff to facilitate the implementation of site-specific programming and general maintenance.
- Distribute promotional graphics throughout the municipality.
- Ensure health and safety/departmental policies and procedures as applicable to Community Services programs are followed.
- Staff will follow and practice the HIGH FIVE – Principles of Healthy Child Development (Participation, Play, Mastery, Friends, and Caring Adult).
- Performs other related duties as required.

#### **Education/Experience:**

- Completed or currently pursuing a diploma or degree in environmental conservation, environmental management, horticulture, environmental studies or a related field of study.
- Previous landscaping experience would be considered an asset.
- Experience operating truck and towing trailers
- Native plant and tree identification skills and knowledge relating to ecosystem management considered an asset.
- A team player with excellent interpersonal skills and the ability to coordinate with other departmental staff.
- Must possess a full “G” Driver’s License in good standing and provide a current driver’s abstract upon commencing employment.

- Valid Standard First Aid & CPR-C, WHMIS, and High Five Principles of Healthy Child Development (PHCD) required.
- Required to submit a vulnerable sector screening.
- Working knowledge of the Occupational Health and Safety Act.

**Conditions of Employment:**

- Must be able to work in a fast-paced environment with set deadlines.
- Excellent verbal communication skills required, along with good organizational skills.
- Required to deal courteously and effectively with the public, staff, and other departments.
- Required to work outside and follow King Township’s operating procedures and safety policies.
- Appropriate personal protective equipment (PPE) must be worn when working with departmental equipment.
- Required to follow operating procedures and safety policies of the Township and all other legislative guidelines.
- Ability to perform all physical demands of the job under adverse conditions.
- Must be available to work outside of traditional business hours, including mandatory evening and weekend shifts.

**Eligible youth who will be engaged in this program must be:**

- Between 15 and 30 years of age when employment begins (inclusive).
- A Canadian citizen, or permanent resident or a protected person as defined by the Immigration and Refugee Protection Act.
- Legally entitled to work in Canada.
- Legally entitled to work according to the relevant provincial/territorial legislation and regulations.

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Department Head: \_\_\_\_\_

Date Approved: \_\_\_\_\_ Date

Supervisor (if applicable): \_\_\_\_\_

Approved: \_\_\_\_\_ Date

Incumbent: \_\_\_\_\_

Signed: \_\_\_\_\_