



Making life better in King

King is Hiring Senior Team Lead

King Township is an idyllic countryside community of communities, proud of its rural, cultural, and agricultural heritage. We are respected for treasuring nature, encouraging a responsible economy, and celebrating our vibrant quality of life. As an organization, we are focused making life better in King, and enriching the lives of all those who live, work, and visit King Township by providing quality services and experiences.

Reporting to the Supervisor, Rural Maintenance & Drainage, the Senior Team Lead is responsible for the following:

- Manage and resolve complaints, conduct and assist with inspections, process invoices, attend meetings, and handle records management.
- Support the budget process through operational process management, expenditure tracking, and spot internal audits.
- Provide leadership and direction to all field staff, enabling strategic changes, ensuring adherence to Township policies and procedures, and implementing best practices and standard operating procedures.
- Notify the Supervisor of any transportation infrastructure-related maintenance repairs needed.
- Direct and monitor staff to ensure the effective and safe operation of equipment, and adherence to health and safety protocols and regulations.
- Evaluate field operations to ensure compliance with standards and procedures, and completeness of work.
- Provide employee conflict resolution strategies to maintain organizational health.
- Perform general labor, equipment operation, and maintenance duties associated with that of an Equipment Operator and maintain all transportation-related infrastructure within the Township's Right of Way (ROW).
- Request and manage locates for all in-house maintenance work within the Municipal Right of Way as required and in accordance with the Provincial One Call regulation.
- Provide input to the Roads Supervisor on winter maintenance plans based on forecasted weather conditions to ensure the maintenance of all roads meets and exceeds Township and Provincial standards.
- Provide day-to-day direction to all field staff on various work items such as winter maintenance, gravel road maintenance, sidewalk maintenance, pavement maintenance, and ditching.
- Provide input and support for the development, maintenance, and application of department standard operating procedures.
- Administer, manage, and coordinate work performed by contractors.
- Promote operating efficiency through collaboration, regular team meetings, and ad-hoc process reviews.
- Provide training and guidance to staff on the proper use of equipment and maintenance techniques.
- Maintain accurate and detailed records of all work performed by all staff, materials used, and equipment maintenance.
- Perform minor maintenance on Public Works trucks and equipment, as well as other maintenance and repairs as assigned.
- Patrol roads and report deficiencies as per the Provincial Minimum Maintenance Standards.
- Respond to inquiries from and liaise with the public, contractors, or other stakeholders regarding maintenance work and activities.
- Support corporate and organizational initiatives, goals, and objectives, and attend all corporate events.
- Participate in employee recruitment, make recommendations for hiring, and provide training for new candidates.
- Other duties and responsibilities as assigned.

The successful applicant will possess:

- OSSD or equivalent with Ministry of Transportation and Communication courses.
- Seven (7) to ten (10) years of roads and construction-related experience
- Certified Roads Supervisor (CRS) Designation or equivalent
- Current First Aid/CPR and WHMIS training
- Working knowledge of the Occupational Health and Safety Act
- OTM Book 7 training
- Heavy Equipment Training (Gradall, Grader, etc.)
- Additional road maintenance courses/training will be considered an asset.
- Preference will be given to those with significant municipal experience in operations.
- Experienced with the safe operation and maintenance of a wide variety of construction related equipment including the following:
 - Heavy construction equipment
 - Loader
 - Gradall
 - Motor Grader
 - Backhoe
 - Maintenance equipment

- Dump truck (including snowplows and sanders)
 - Pickup trucks
 - Asphalt hot box
 - Tractor lawnmower
 - Chainsaws
- Knowledge and thorough application of the Provincial Minimum Maintenance Standards, O. Reg 239/02 & 366/18.
 - Excellent communication skills.
 - Valid Class “A” or “D” driver’s licence with airbrake “Z” endorsement.
 - Ability to deal effectively and courteously with all stakeholders.
 - Strong computer literacy utilizing MS Office 365, Outlook, Excel and Word.

Salary Range: \$95,935.84 - \$116,710.88 (2025 Rate)

Qualified candidates are requested to forward their resume to hr@king.ca by **4:30 pm on February 18, 2025**
Or to Human Resources at 2585 King Road, King City, Ontario, L7B 1A1

Please visit www.king.ca for full job description.

We thank all applicants and advise that only those selected for an interview will be notified.

Personal information (PI) is collected under the authority of the Municipal Act, 2001, S.O. 2001, c.25 and will be used to facilitate the hiring and recruitment process. Personal information (PI) will be protected in accordance with Municipal Freedom of Information and Protection of Privacy Act (MFIPPA). Questions about the collection of personal information (PI) should be directed to the Human Resources Department, 2585 King Road, King City, L7B 1A1 or (905) 833-5321.

We are an Equal Opportunity Employer. In accordance with the [Accessibility for Ontarians with Disabilities Act, 2005](#), the Integrated Accessibility Standards Regulation 191/11 (IASR), and the Ontario Human Rights Code, the Township of King will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform Township Human Resources staff of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation.